

Parish Council Meeting Notes  
September 29, 2016

Attendees: S. Graham, T. Gatto, Sr. Michele, Fr. Pham, Deacon Frank

More notes to follow - this is just a summary of one topic from the meeting  
(Parish Ministries)

### FOCUS ON PARISH MINISTRIES

- It was determined by Fr. Joe that the Council needs to focus on Parish Ministries
- Step 1: Determine what are the Parish Ministries that we should address
- Step 2: Reach out to the designated ministry leaders and invite them to a specific Council Meeting
- Step 3: Send them a list of expectations for the meeting in advance in order for them to properly prepare. Expectations may include the following:
  - Give a brief overview of your ministry (3-5 minutes)
  - What are some of your accomplishments for the parish?
  - What are some obstacles you face?
  - How can the Parish Council help you grow/reach your goals?
- Step 4: Invite 2-4 ministries per council meeting. We will open our meetings with the ministry presentations, then excuse the representatives following their presentations, and Q&A sessions, so we can proceed with the balance of the council meeting
- Step 5: Council will send a follow-up email to let the ministry leader know our progress.
- Step 6: Once a year, we will have a main meeting where we invite all ministry representatives, and update them on our progress as a council for their benefit.

The plan is to further discuss this at our October Council Meeting which will be held on **Thursday, October 20th**, at 7:00pm in the ministry center. The goals/action items of that meeting are as follows:

- Select the first few ministries to be invited to our November meeting
- Finalize the meeting request/presentation questions sheet that we will send in advance of the meeting
- Steve Graham will send the email to the selected Ministry leaders.

List of Ministries:

### PARISH LIFE MINISTRIES

Alliance of the Two Hearts  
Comforting Ministry  
Deeper Dimensions  
Eucharistic Adoration Ministry  
Finance Council  
Fundraising Committee  
Girl Scouts  
Kings Men  
Knights of Columbus  
Men's Club  
Ministry of Motherhood  
NA Meeting  
Prayer Group  
PTA  
Carnival Committee  
Senior Citizens Ministry  
Saint Vincent DePaul Society  
Special Events Committee  
Youth Group

### **EDUCATION MINISTRIES**

RCIA  
Religious Education  
School Board/St. Margaret School

### **FAITH/EVANGELIZATION**

Legion of Mary  
Spiritual Ministry

### **LITURGY MINISTRIES**

Altar and Rosary Society  
Music Ministry  
Lectors  
Liturgy Committee  
Ushers

### **SACRAMENTAL MINISTRIES**

Pre-Cana  
Baptism Preparation  
Marriage Encounter